

Guidelines for Affected Rental Period under Influence of Human Swine Influenza(H1N1)

(Renewed on 24 June 2009)

Due to the outbreak of Human Swine Influenza in different regions, the government announced on 23 June 2009 that 'there would be no resumption of classes in this school year for kindergartens, kindergarten-cum-child care centres, primary schools (including private independent schools, international schools and English School Foundation schools), and special schools (except schools for social development with secondary section only)', and secondary schools were recommended 'to advance the summer break for students after completion of their final examinations and all necessary arrangements'. Breakthrough Centre will respond to affected organizations as follows:

(I) **Rental Period from 23 June 2009 to 31 August 2009**

(1) a) The following organizations can choose to cancel or reschedule the rental period:

- (i) Kindergartens, kindergarten-cum-child care centres, primary schools (including private independent schools, international schools and English School Foundation schools), and special schools (except schools for social development with secondary section only)
- (ii) Secondary schools
- (iii) Organizations that hold activities specially for secondary schools, primary schools, kindergartens, kindergarten-cum-child-care and special schools, such as churches and youth centres
- (iv) Other institutes being suspended due to infection
- (v) Medical Organizations

b) Application and handling procedures

- (i) Without requesting for refund, organizations can reschedule the rental period within six months and no handling fee is needed. Organizations must inform us at least seven working days before the original rental period in written format. The deadline for fixing the new rental period is 10 September 2009. .
- (ii) If the organization fails to reschedule the rental period, the booking will be cancelled and all payment will be refunded within a month. The organization must inform us at least seven working days before the original rental period in written format. Also, please be reminded to state the payee of refund cheque.

(II) Rental period after 1 September 2009

Unless the government has further announcement, all organization will need to follow the normal rental procedures of Breakthrough Centre. For further details please refer to “Renting Notes”. The Breakthrough Centre understands the challenge which the aforementioned (I)(1)a organizations are facing, thus we are willing to provide discretionary respond for each individual case. Please feel free to contact us.

For further queries, please feel free to contact our hotline 2377 8500.