

Breakthrough Youth Village Reservation Form

(Please read the 'Booking Instruction' beforehand)

For Internal Use Only

Application No.:

1. Details of Applicant

Name of Organization: _____

(Identical with the organization chop)

Nature of Organization: School [Applicable to student activities held by local primary and secondary schools]
 Non-profit [Applicable to non-profit organizations which are exempt from tax under section 88 of Inland revenue Ordinance of Hong Kong, HKSAR Government departments, the tertiary education institutes & kindergartens in Hong Kong]
 Other

Name of Applicant (Should be aged 18 or above): Mr./ Mrs./ Miss _____

Name of Group Leader (If not the applicant): Mr./Mrs./Miss _____

Organization Address: _____

Correspondence Address (If different from the organization address): _____

E-mail Address: _____ Fax No.: _____

Applicant's Contact Phone No. : (1) _____ (2) _____

Membership No. (if applicable): _____

Group Leader's Contact Phone No. : (1) _____ (2) _____

2. Details of Reservation

Camp Type: Half Day/ Evening Camp Day Camp Evening camp Plan: Plan A Plan B
 Residential Plan: Plan A Plan B (Choose: *Meal upgrade / Bluebird Lodge family suite upgrade)
 Self-selection Plan (Only applies to Bluebird Lodge family suite renting)

No. of Participants: _____

Nature of Activity: Training Retreat Gospel Camp Summer/Winter Camp
 Other Theme: _____

Target Group of Activity: Students ~ Primary Junior Secondary Senior Secondary Tertiary
 Working Youth Pastoral Staff Teachers Family
 Other: _____

Camp Date (dd / mm / yy):

First Choice: _____ / _____ / _____ (_____) to _____ / _____ / _____ (_____)

Second Choice: _____ / _____ / _____ (_____) to _____ / _____ / _____ (_____)

3. Accommodation Requirement

Camp Quarter	Male	Female	Total No. of Persons	No. of Quarters Required	Remarks
12-Person Dormitory [6 bunk beds]				Rooms	Males and females are required to occupy separate rooms, excluding married couple.
Quad room [2 bunk beds]				Rooms	
Quad room (shared bathroom) [2 bunk beds]				Rooms	
Triple room [1 single bed + 1 bunk bed]				Rooms	
Twin room [2 single beds]				Rooms	
Extra Bed [pull out bed]				Beds	If twin room is requested, additional charges applied.
Bluebird Lodge (Family Suites)					
Three 2-bed rooms [2 single beds, 1 single + 1 pull-out, 1 bunk]				Suites	
Four 2-bed rooms [2 single beds, 1 single + 1 pull-out, 2 bunk]				Suites	
Five 2-bed rooms [2 single beds, 1 single + 1 pull-out, 3 bunk]				Suites	

4. Meals

Date of Camp	No. of Persons					
	Breakfast	Lunch	Dinner	BBQ Dinner	Tea	Night Snack

Remarks: Is special arrangement required, e.g. buffet? Yes No **Please specify:** _____

5. Facilities and Equipment Requirement

Venue	Capacity	Date	Time	No. of Persons	Nature of Activities	Equipment Required
Function room	120					___ benches ___ chairs ___ whiteboards ___ flip charts ___ mic stand ___ mic ___ wireless mic other: _____ _____ Equipment renting <input type="checkbox"/> LCD projector (date & time required: _____) _____)
	70					
Classroom	70					
	30					
Group room	15					
Chapel	200					
Auditorium (Fees may vary depending on the nature of activity held)	300					
Gymnasium						

6. Transportation Arrangement: required not required

a) Shatin MTR station: Shatin MTR station → Youth Village ___Person Date & Time: _____
 Youth Village → Shatin MTR station ___Person Date & Time: _____

b) Other: _____ 28 seater _____ 49/60/65 seater
 From _____ to Youth Village Date & Time: _____
 From Youth Village to _____ Date & Time: _____

Require 1 car park for private car Car Plate No.: _____

[Parking space is limited. Each organization can apply for ONE only. Applications are treated on first-come-first served basis]

Organization Chop

We will comply with 'Booking Instruction' and all regulations and conditions set out for the use of the Village, and will take full responsibility in the event of any violation of the regulations and conditions and any accidents howsoever caused. I certify that I have the authority to bind our group by signing this application form with organization chop if applicable.

Signature of Applicant: _____

Position Held: _____ Date: _____

Under the Hong Kong Personal Data (Privacy) Ordinance, your personal data is only used for for purposes of receipting, communication on youth ministries, fundraising, employment recruitment and purposes in line with the mission of Breakthrough. Breakthrough will not sell, rent, or transfer your personal data to any person or organization. For enquiries, please contact us at 2632 0100.

Please return the completed form by fax (2632 0888), email (site@breakthrough.org.hk), or mail (Breakthrough Youth Village, 33 A Kung Kok Shan Road, Shatin N.T.)