

4. Meals

Date of Camp	No. of Persons					
	Breakfast	Lunch	Dinner	BBQ Dinner	Tea	Night Snack

Remarks: Is special arrangement required, e.g. buffet? Yes No **Please specify:** _____

5. Facilities and Equipment Requirement

Venue	Capacity	Date	Time	No. of Persons	Nature of Activities	Equipment Required
	200					___ benches ___ chairs ___ whiteboards ___ flip charts ___ mic stand ___ mic ___ wireless mic other: _____ Equipment <input type="checkbox"/> LCD projector (extra cost required. Computer is not available) (date & time required: _____) _____)
Function room	120					
	90					
	70					
Classroom	70					
	40					
Group room	20					
Chapel	200					
Auditorium (Fees may vary depending on the nature of activity held)	300					
Gymnasium						

6. Transportation Arrangement: required not required

a) Shatin MTR station: Shatin MTR station → Youth Village ___ Person Date & Time: _____
 Youth Village → Shatin MTR station ___ Person Date & Time: _____

b) Other: _____ 28 seater _____ 49/60/65 seater
 From _____ to Youth Village Date & Time: _____
 From Youth Village to _____ Date & Time: _____

Require 1 car park for private car Car Plate No.: _____

[Parking space is limited. Each organization can apply for ONE only. Applications are treated on first-come-first served basis]

Organization Chop

I/We, the undersigned, hereby declare that the information stated above is true and accurate. I/We further acknowledge and confirm that the application is subject to all the terms and conditions of booking as prescribed by Breakthrough Youth Village from time to time, as well as all applicable laws of HKSAR, in respect of which I/We expressly agree to perform, observe and comply with all the provisions thereof and the regulations imposed by Breakthrough Youth Village. I/We further confirm that Breakthrough Youth Village entitles to accept or reject the aforesaid application at its own discretion without incurring any liabilities

Signature of Applicant: _____

Position Held: _____ Date: _____

Under the Hong Kong Personal Data (Privacy) Ordinance, your personal data is only used for purposes of receipting, communication on youth ministries, fundraising, employment recruitment and purposes in line with the mission of Breakthrough. Breakthrough will not sell, rent, or transfer your personal data to any person or organization. For enquiries, please contact us at 2632 0100.

Please return the completed form by fax (2632 0888), email (yv@breakthrough.org.hk), or mail (Breakthrough Youth Village, 33 A Kung Kok Shan Road, Shatin N.T.)